
ATM Safety & Environment



nebosh

Accredited centre

341

NEBOSH Award in Environmental Awareness at Work

**ATM Safety & Environment
The Old Police Station, High Street,
Chipping Campden, Gloucestershire GL55 6HB
United Kingdom
Tel: +44(0) 1386 840198
Email: info@atmsafety.co.uk
www.atmsafety.org.uk**

NEBOSH Award in Environmental Awareness at Work

This introductory qualification is aimed at anyone who needs a basic understanding of environmental issues in the workplace. It provides a general awareness of environmental issues and can be taken by employees at all levels within the organisation. The NEBOSH award in Environmental Management provides a step for those who wish to progress to higher level qualifications, such as the NEBOSH Certificate in Environmental Management.

The Award in Environmental Awareness syllabus is suitable for both UK and international candidates; there is no legislation included in the syllabus. The syllabus includes basic information on:

- Environmental terms and their meaning
- Sources, impacts and controls of air, water, noise and land pollution
- Dealing with environmental emergencies
- Introducing environmental impact (risk) assessments
- Introduction to Environmental Management Systems

Entry Qualifications

No formal qualifications are required but candidates must have a reasonable standard of written English.

Assessment

The qualification is assessed through a 30 minute multiple choice examination.

A qualification parchment will be sent to students on successful completion.

Modes of Study

There are three modes of study available for this course:

- Taught course
- Distance learning
- E-learning

Taught Course

This one day course can be held on request at our offices in Chipping Campden, Gloucestershire or at client premises. For a quotation for a taught course, please contact us.

Distance Learning

For distance learning candidates, course materials are sent by post or courier. Candidates will be expected to complete practice questions and submit them to ATM Safety for marking.

UK distance learning candidates can sit examinations at our offices in Chipping Campden on a mutually agreed date. The course fee for distance learning in the UK, sitting the examination in Chipping Campden, is £160, inclusive of VAT and NEBOSH examination registration fees.

Alternatively, UK candidates can take the examination on a date and at a venue of their choice, provided suitable invigilation is available (please contact us to discuss). The course fee for distance learning in the UK at a location and date of your choice is £160, inclusive of VAT and NEBOSH examination registration fees, but excluding invigilation fees at the venue of your choice.

Candidates outside the UK can take the examination on a date and at a venue of their choice provided suitable invigilation is available, such as at a British Council office. The course fees for distance learning

outside the UK is £180, inclusive of NEBOSH examination registration fees, but excluding invigilation fees at the venue of your choice.

Please note that a minimum of 5 weeks notice is required for arranging an exam sitting.

E-learning

E-learning course participants receive a log-in to our e-learning portal to complete lessons and multiple choice questions. They are also able to download revision notes.

UK e-learning candidates can sit examinations at Chipping Campden. The course fee for e-learning in the UK, sitting the examination on a standard sitting date in Chipping Campden, is £130, inclusive of VAT and NEBOSH examination registration fees.

Alternatively, UK candidates can take the examination on a date and at a venue of their choice, provided suitable invigilation is available (please contact us). The course fee for e-learning in the UK at a location and date of your choice is £130, inclusive of VAT and NEBOSH examination registration fees, but excluding invigilation fees at the venue of your choice.

Candidates outside the UK can take the examination on a date and at a venue of their choice, provided suitable invigilation is available, such as at a British Council office. The course fees for e-learning outside the UK is £150, inclusive of NEBOSH examination registration fees, but excluding invigilation fees at the venue of your choice.

In-company or group courses

Group taught courses can be arranged on request for the Environmental Awareness at Work qualification. Please ask for a quotation.

Reductions are available for groups of 2 or more candidates taking the examination on the same date and at the same on-demand venue. Please enquire for details.

ENROLMENT

Please complete the application form on the next page and return to ATM Safety & Environment.

PAYMENT

The application form should be returned with a cheque made payable to ATM Safety & Environment or sent with an official purchase order.

Payments may also be made by electronic transfer. Please contact us for bank details.

Payments can be made by most debit/credit cards.

VALUE ADDED TAX (VAT)

VAT is charged at the rate prevailing on all courses purchased in the UK. EU customers do not pay VAT if the course is purchased for business use. Overseas students domicile outside of the EU do not pay VAT. VAT is not charged on NEBOSH examination fees.

CANCELLATIONS

No cancellations will be accepted or refunds given once an order has been placed.

NEBOSH FEES

The examination fees quoted in this leaflet are valid to April 2017. We reserve the right to increase exam registration fees in line with any increase imposed by NEBOSH after that date.

DISPATCH OF CERTIFICATES

Certificates are sent by Royal Mail tracked service in the UK and Royal Mail International SignedFor service to addresses outside the UK. For candidates requiring their certificates sending by courier on completion of the course, rather than Royal Mail International SignedFor, there will be a fee to cover the difference in costs between the services.

INFORMATION

For further information please contact:

ATM Safety & Environment
The Old Police Station
High Street
Chipping Campden
GL55 6HB
United Kingdom

Tel: +44 (0)1386 840198

Email: info@atmsafety.co.uk

ATM SAFETY & ENVIRONMENT APPLICATION FORM

Title (Mr/Mrs/Miss/Dr etc.).....Family name:Forename(s).....
 (please note your names will appear on certificates in the order: given or first name(s) followed by family name)

Date of birth -----/----/----- Male Female Nationality.....

Address for sending course materials

Telephone No.....E-mail address.....

Employer (optional).....Job Title (optional).....

PIN/Student number for any previous NEBOSH qualifications.....

Academic qualifications.....

NEBOSH Award in Environmental Awareness at Work		<i>√ and £</i>
I wish study by distance learning	With exams at Chipping Campden (£160)	
	With exams at UK venue of choice (£160*)	
	With exams outside UK (£180*)	
I wish study by e-learning	With exams at Chipping Campden (see above) (£130)	
	With exams at UK venue of choice (£130*)	
	With exams outside UK (£150*)	
*Excludes fees charged by external exam venues Please contact ATM Safety & Environment to discuss suitable venues		

I have read and accept ATM Safety & Environment's terms and conditions

Signature of applicant.....Date.....

Note: No cancellations will be accepted or refunds given once an order has been placed.

Method of Payment

Cheque Debit Card Credit Card Electronic Transfer Invoice

Please invoice:

Payment by Card: Card number

Start Date: Expiry Date: Security Number (3 digits on back).....
 (If payment by card is intended, please post or fax this form. Alternatively, card details can be provided by telephone)

Please return to: ATM Safety & Environment, The Old Police Station, High Street,
 Chipping Campden GL55 6HB, United Kingdom
Tel: +44(0)1386 840198 Email:info@atmsafety.co.uk

ATM Safety & Environment

Terms and conditions

These terms and conditions relate to the provision of NEBOSH¹ training courses.

1. All students are required to complete a company application form to provide personal identifiers such as current address, contact telephone number, e-mail address, date of birth and nationality. This information is held on computer and may be passed on to an awarding body² for the purposes of student registration. This information is not given to any other parties or to other students without prior consent.
2. Students are required to contact ATM when and if their contact details change.
3. On receipt of a completed application form ATM will send an invoice for the course fee. This invoice must be paid before any course materials are sent out or tutorials arranged, unless a company purchase order³ has been received and accepted by ATM as confirmation of funding. In the latter case ATM will enrol students before payment is received.
4. Training course materials provided remain the copyright of ATM Safety & Environment and must not be reproduced or passed to any third party for reproduction in whole or in part.
5. Once an order has been placed, no cancellations will be accepted or refunds given. However, a company may put another employee on to a course if the original candidate is unable to take up their place prior to commencement of the course programme.
6. The learning contract for NEBOSH Certificate courses is valid for 12 months i.e. students must complete the award within one year of starting the course. For NEBOSH Diploma courses the learning contract runs for 2 years i.e. students must complete the award within 2 years of starting the course.
7. Students who do not obtain all or specific units of an award during their initial learning contract with ATM, but at a later date wish to complete, will be provided with a new learning contract for a one year period (Certificate qualifications) or two year period (Diploma qualifications) subject to paying 50% of the current course fee for the outstanding units.
8. Students who sit examinations within their learning contract but who are referred in one or more units may re-sit the examination with ATM at one of the next two sittings (from the date when they were referred) subject to payment of the current re-sit fee and the exam registration fee.
9. Students who register as external candidates will receive no tutor support for any unit and will not receive feedback on practical submissions. All such students should refer to their course provider.
10. All examinations run by ATM will be conducted according to examination board requirements.
11. Learning materials and Certificates or Parchments for UK addresses will be dispatched by Royal Mail Recorded delivery or similar signed for service. Learning materials for overseas addresses will be dispatched by courier; Certificates or Parchments will be dispatched by Royal Mail International SignedFor or a similar signed for service. Candidates wishing their Certificates or Parchments to be dispatched by courier will be required to pay the difference in cost for the service.
12. By accepting these terms and conditions, you accept the NEBOSH terms and conditions which can be viewed at <http://www.nebosh.org.uk>.

¹ National Examination Board in Occupational Health and Safety

² National Examination Board in Occupational Health and Safety

³ Enhanced learning claim forms are also accepted